



**CACHAGUA FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
May 10, 2017  
USFS CARMEL RIVER STATION  
NASON RD., CARMEL VALLEY**

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The meeting was called to order at 7:10 p.m. by Bob Eaton.

1. ROLL CALL: Don Bonsper, Bob Eaton, Rod Lambert
2. APPROVAL OF MINUTES: The minutes of the regular meeting of April 12, 2017 were submitted. Motion to approve minutes Bonsper; Eaton second; motion carried.
3. PUBLIC COMMENT: None

**SCHEDULED ITEMS:**

4. CONSENT CALENDAR: The Treasurer reported that he audited a random check selection and found all in good order. Correspondence consisted of thank you letters to staff members for Board signatures.
5. STAFF REPORTS:
  - .01 Cachagua Volunteers: Felicia Fisher presented the report for May: The items for carrying in structure gear, as per Captain Dixon's request, have begun to arrive and be distributed.

They purchased and distributed gate clickers to the membership. They are planning to purchase more as a few in the engines are falling apart.

The membership was asked again to submit items for consideration and inclusion in the 2017-2018 budget. The Chief has now received the list.

A request was made for new IRPGs. The current edition is 2016, most of what we have is 2010 or older. They also discussed buying more tools for maintenance of the vehicles and station.

STAFF REPORTS, Volunteer's Report, continued

They discussed dress uniforms and the need for more departmental patches. They also discussed how several members do not have badges, making their uniforms incomplete.

Finally, they discussed the SCBA check out sheet, and had the mandatory Saturday medical training drill with Medics for Life. It was very worthwhile and everyone learned something.

- .02 Chief's Report: There were 3 incidents in April. The account balances as of April 30<sup>th</sup> were \$89,409.00 in the checking account and \$228,009.80 in savings. The total funds are \$317,418.80.

The Chief reported that the current equipment status is as follows: Total vehicles, 10; Operational vehicles, 9; Non-Operational vehicles, 1.

7711 (old-Tassajara) has had the pump repaired. The vehicle is located at the mechanic's shop now, getting tune-up, fluid changes, etc. 7711 (e-one) has had the price lowered to \$9,500. Latest request was to send more pictures and a video of it pumping, which was sent. No reply yet. 7700 is still in clean up stage for sale.

Personnel Status:

Fire Chief/Batt. Chief - 3 personnel

Captains - 3 personnel

Engineers - 1 personnel (Tom Skinner resigned)

Firefighters - 9 personnel

Admin and EMT - 1 personnel

Under "New Business": Audit materials will be delivered this week (ran into timing problems the last two-three weeks). The Chief has received requests from officers and personnel in relation to next year's budget in time for the final next month. Some late requests still on time for June final.

STAFF REPORTS, Chief's Report, continued

Under "Old Business," Steve and the Chief drove to Santa Maria to the USFS Dispatch center and discussed our problems and concerns with the USFS rep, Linda Lowe. She understood completely and was able to sign off and send the Coleman bill to their payment center. Soberanes invoices were re-done as of today and were sent off as well. The Chief will update when payment is received.

The Board approved the Chief's report: Motion Eaton; Lambert second; motion carried.

6. ACTION CALENDAR:

.01 The Board reviewed and discussed a draft budget for fiscal year 2017-2018. The final of the budget will be presented next month for Board approval. Tonight's draft budget will be posted on-line after the meeting, and will be available for public review.

Other action items were discussed under Chief's report, with no Board action taken.

7. PENDING ITEMS: None.

8. ADJOURNMENT: The open meeting adjourned at 7:40 p.m. The next regular meeting, which will include the public forum for the budget, will be held on Wednesday, June 14, 2017.